

UNION EUROPÉENNE DE GYMNASTIQUE
EUROPÄISCHE TURNUNION
EUROPEAN UNION OF GYMNASTICS



27th European Championships in Acrobatics Gymnastics

**11th European Junior Championships in Acrobatics
Gymnastics**

Riesa (GER)

1st – 4th of October 2015



Work Plan

UEG Acrobatics Technical Committees
O.C. of the European Championships, Riesa (GER)

Part 1: Officials and Organizing Committee

1.1 Union Européenne de Gymnastique	4
1.2 Host Federation	4
1.3 2015 E.C. Local Organizing Committee	5

Part 2: The competition

2.1 Competition Schedule	6
2.2 Format of Competition	11
2.3 Competition I (CI) - Qualification	11
2.4 Competition II (CII) - Finals	11
2.5 Competition III (CIII) – All-around final	12
2.6 Access to the Competition Area	12
2.7 Transferable access cards (TAC) for warm-up hall and competition hall	12
2.8 Award Ceremonies	12
2.9 Apparatus Supplier	12
2.10 Scoring and Distribution of Results	13
2.11 Pictorial Declaration of Exercises	13
2.12 Tables of Conversion	13
2.13 New Elements	13
2.14 Competition Attire – Publicity	14
2.15 Athletes Measuring	14
2.16 Music	14
2.17 Doping Control	14

Part 3: The jury

3.1 The Jury	15
3.2 Jury of Appeal	15
3.3 Superior Jury	15
3.4 Judges' instruction and draw of lots	15
3.5 Judges' meetings	16
3.6 Inquires procedure	16
3.7 Tie Break Rules	16

Part 4: The organization of the event

4.1 Orientation meeting	17
4.2 Trainings information	17
4.3 Official podium training	17
4.4 Delegation	17
4.5 Accreditation	17
4.6 Official UEG hotel	18
4.7 Other hotels	19
4.8 Meals	19
4.9 Transportation	19
4.10 Competition hall	20
4.11 Warm-up and Training halls	20
4.12. Delegation boxes	20
4.13 Media/press conferences	20
4.14 Medical services	20
4.15 Video recording	20
4.16 Farewell party	20
4.17 Insurance	21
4.18 Visa	21
4.19 The Regulations	21

Part 5 Appendix

- Appendix 1 – Layouts Zones
- Appendix 2 – Technical Judging Form
- Appendix 3 – Artistry Judging Form
- Appendix 4 – Tariff Sheets
- Appendix 5 – Music Form
- Appendix 6 – Travel Form
- Appendix 7 – Juniors & Seniors Drawing of Lots

Part 1 - Officials and Organizing Committee

1.1 Union Européenne de Gymnastique (UEG)

UNION EUROPEENNE DE GYMNASTIQUE
Case Postale 975
CH – 1001 Lausanne, SWITZERLAND
Tel.: + 41 – 21 – 613.73.32
Fax: + 41 – 21 – 613.73.31
E-mail: info@ueg.org
Web-site: www.ueg-gymnastics.com



UEG OFFICIALS	
President	Georges GUELZEC
Vice-President (President of the Appeal Jury)	Farid GAYIBOV
EC/UEG Delegate (Member of the Appeal Jury)	Erik JUHL MOGENSEN
Director	Kirsi EROFEJEFF-ENGMAN
Head of Media	Tina GERETS
Sports Coordinator	Linda DAVILA
Official Doctor	Lubos HRAZDIRA
Assistant	Claire TURNER

ACROBATIC'S TECHNICAL COMMITTEE	
President	Carine CHARLIER
Vice-President	Bernardo TOMÁS
Secretary	Melanie SANDERS
Member	Dimitry VINNIKOV
Member	Halyna KOVALCHUK
Member	Kerstin HOFFMANN
Member	Urszula WOJTKOWIAK

1.2 Host federation:

Deutscher Turner-Bund
Otto-Fleck-Schneise 8
60528 Frankfurt
Phone: +49 69 687 01 - 0
Fax: +49 69 678 01 - 225
E-mail: hotline@dtb-online.de
Web-site : www.dtb-online.de



1.3 2015 E.C. Local Organizing Committee

FVG Riesa mbH
 Am Sportzentrum 5
 01589 Riesa, Germany
 Phone: +49 3525 601 100
 Fax: +49 3525 601 410
 e-mail: susan.hoffmann@fvg-riesa.de
 Website: www.sachsenarena.de



NAME	FUNCTION
Kathleen Kießling	President
Dirk Mühlstädt	Executive Director
Rainer Striegler	Vice President
Oliver Stegemann	Vice President
Kerstin HOFFMANN	Consulting
Tobias Czäczine	Accreditation
Katja Steinbock	Ceremonies & Protocol
Oliver Thielemann	Opening & Closing Ceremonies
Martin Wegener	Hotels
Andre Nichterlein	Meals
Frank Schöniger	Volunteers
Dirk Mühlstädt	Venue & Security
Sara Lippert	Transports
Oliver Thielemann	Equipment
Arbeiter-Samariter-Bund	Physiotherapy & Measurements
Tobias Czäczine	Media & Communication
Tobias Czäczine	Image
Tobias Czäczine	Website
Janusz Dopierala	Results
Tobias Czäczine	Marketing & Sponsorships

Part 2 - The Competition

2.1 Competition Schedule

Monday, 28 th September		
8:00 – 20:00	Arrival and free training	Sport Hall
9:00 – 22:00	Accreditation	Accreditation room
Accreditation	Submission of tariff sheet	Accreditation room

Tuesday, 29 th September		
As per schedule	Training and Podium Training	Sport Hall
All Day	Athletes' Measuring – immediately after Podium Training	Measurement Room
10.00 – 11.00	Draw for DJ2 and instruction for CJP and DJs	Judges' Room
10.00	Very last deadline for submitting 1 copy of each exercise	Accreditation room
11.00 – 19.00	Checking Tariff Sheets	Judges' Room
19.00 – 20.00	Orientation Meeting	Orientation meeting room Sport Hall

Wednesday, 30 th September		
As per schedule	Training and Podium Training	Sport Hall
10.00 – 19.00	Checking Tariff Sheets	Judges' Room
10.00 – 12.00 13.00 – 15.00	Judges' instructions	Judges' Room
19.00 – 20.00 (time tbc)	Round Table discussion : European formats of competition	Orientation meeting room Sport Hall

Thursday, 1 st October			
8.30	Judges' Meeting	Judges' Room	
9.30 – 11.30	JUNIOR	Session 1 - Qualification Mixed Pair - Balance PANEL A (12) Women's Group – Dynamic PANEL B (20)	Sport Hall
		Break	
11.45 – 12.55	JUNIOR	Session 2 - Qualification Women's Pair – Dynamic PANEL A (11) Out of competition Men's Pair – Balance PANEL B (2) Men's Group - Balance PANEL B (5)	Sport Hall
		Break / Lunch	
13.45	Judges' Meeting	Judges' Room	
14.15	Opening Ceremony	Sport Hall	
14.45 – 16.20	SENIOR	Session 3 - Qualification Women's Pair - Balance PANEL A (6) Men's Group - Balance PANEL A (7) Women's Group – Dynamic PANEL B (13)	Sport Hall
		Break	
16.35 – 18.00	SENIOR	Session 4 - Qualification Mixed Pair – Balance PANEL A (12) Men's Pair – Dynamic PANEL B (11)	Sport Hall
		Judges' Meeting	Judges' Room
18.30	Judges' Meeting	Judges' Room	
19.00 – 20.00	JUNIOR	Session 5 – Individual Final Mixed Pair - Balance PANEL A (8) Women's Group – Dynamic PANEL B (8)	Sport Hall
		Award Ceremony	
20.00 – 20.15			

Friday, 2 nd October			
8.30	Judges' Meeting	Judge's Room	
9.30 – 10.40	JUNIOR	Session 6 - Qualification Women's Pair – Balance PANEL A (11) Out of competition Men's Pair – Dynamic PANEL B (2) Men's Group - Dynamic PANEL B (5)	Sport Hall
		Break	
10.55 – 12.55	JUNIOR	Session 7 - Qualification Mixed Pair - Dynamic PANEL A (12) Women's Group – Balance PANEL B (20)	Sport Hall
		Break / Lunch	
13.45	Judges' Meeting	Judges' Room	
14.15 – 15.50	SENIOR	Session 8 - Qualification Women's Pair - Dynamic PANEL A (6) Men's Group - Dynamic PANEL A (7) Women's Group – Balance PANEL B (13)	Sport Hall
		Break	
16.05 – 17.25	SENIOR	Session 9 - Qualification Mixed Pair – Dynamic PANEL A 12 Men's Pair – Balance PANEL B 11	Sport Hall
		Break	
17.45	Judges' Meeting	Judges' Room	
18.30 – 19.15	JUNIOR	Session 10 – Individual Final Women's Pair – Balance PANEL A (6) Out of competition Men's Pair – Dynamic PANEL A (1) Men's Group - Dynamic PANEL B (5)	Sport Hall
		Award Ceremony	
19.20 – 19.35	Break		
19.45 - 20.45	SENIOR	Session 11 – Individual Final Mixed Pair - Dynamic PANEL A (8) Women's Group – Balance PANEL B (8)	Sport Hall
		Award Ceremony	
20.50– 21.05			

Saturday, 3 rd October			
09.00	Judges' Meeting	Judges' Room	
10.00 – 11.30	JUNIOR	Session 12 – All Around Final Mixed Pair PANEL A (9) Women's Group PANEL B (14)	Sport Hall
11.35 – 11.50		Award Ceremony	
		Break	
12.00 – 12.55	JUNIOR	Session 13 - All Around Final Women's Pair PANEL A (10) Out of competition Men's Pair PANEL B (1) Men's Group PANEL B (5)	Sport Hall
13.00 – 13.15		Award Ceremony	
		Break / Lunch	
14.30	Judges' Meeting	Judges' Room	
15.30 – 16.30	SENIOR	Session 14 - All Around Final Mixed Pair PANEL A (8) Men's Pair PANEL B (8)	Sport Hall
16.35 – 16.50		Award Ceremony	
		Break	
17.15 – 18.40	SENIOR	Session 15 - All Around Final Women's Pair PANEL A (6) Men's Group PANEL A (6) Women's Group PANEL B (11)	Sport Hall
18.45 – 19.00		Award Ceremony	
19.00 – 21.00		Free Training for finalists	

Sunday, 4 th October			
09.00	Judges' Meeting	Judge's Room	
10.00– 10.45	SENIOR	Session 16 - Individual Final Women's Pair – Dynamic PANEL A (6) Men's Pair – Balance PANEL B (6)	Sport Hall
10.45 – 11.15		Session 17 – Individual Final Men's Group - Balance PANEL A (6)	
11.20 – 11.40		Award Ceremony	
	BREAK / LUCNH		
12.30	Judges' Meeting	Judge's Room	
13.15 – 14.00	JUNIOR	Session 18 – Individual Final Women's Pair - Dynamic PANEL A (6) Out of competition Men's Pair - Balance PANEL B (1) Men's Group - Balance PANEL B (5)	Sport Hall
		Break	
14.10 – 15.10		Session 19 – Individual Final Mixed Pair – Dynamic PANEL A (8) Women's Group – Balance PANEL B (8)	
15.15 – 15.45	Award Ceremony		
	Break		
16.00	Judges' Meeting	Judge's Room	
16.45 – 17.30	SENIOR	Session 20 – Individual Final Women's Pair – Balance PANEL A (6) Men's Pair – Dynamic PANEL B (6)	Sport Hall
17.35 – 18.35		Session 21 - Individual Final Mixed Pair– Balance PANEL A (8) Women's Group – Dynamic PANEL B (8)	
18.40 – 19.10		Session 22 – Individual Final Men's Group - Dynamic PANEL A (6)	
19.15 – 19.45		Award Ceremony	
19.45 – 20.00	Closing Ceremony		
20.00	Farewell Banquet		Sport Hall

2.2 Format of the competition

Competition I – Senior and Junior – Qualifications

1st day, Thursday October 1st - 1st Exercise

2nd day, Friday October 2nd - 2nd Exercise

Qualification for C II and C III

After this competition, the best 6 or 8 in each category are qualified for CII.

After CI, each federation in each category is allowed to proceed to CIII

Each National Federation can enter a maximum 1 pair or group to CII and CIII.

Competition II – Senior and Junior – Balance and Dynamic Individual Finals

1st day, Thursday October 1st

2nd day, Friday October 2nd

4th day, Sunday October 4th

The competition starts from mark of zero, the pairs / groups with the highest score in each category are declared European Champions in Balance or Dynamic Exercise.

Competition III – Senior and Junior All Around Final

3rd day, Saturday, October 3rd – Combined Exercise

No more than 1 pair or group from each federation, in each category participate in this final.

The total scores from CI and CIII will be added, and the pairs / groups with the highest score will be declared the All Around European Champions.

2.3 Competition I – Balance and Dynamic Qualification (CI)

- The starting order of the competition is made according to the draw of lots carried out in Riesa, on the 7th of July 2015, by the representatives of Acrobatics Technical Committee.
- Seniors, in accordance with FIG/UEG Regulations.
- Juniors, in accordance with FIG/UEG Regulations for Age Group 13-19.
- This event can be entered by all pairs or groups intending to qualify for Competition II and to receive a ranking for all-around title (Competition III).
- Competitors may enter Balance and/or Dynamic individual competitions.
- The top 8 proceed to a final. If there are less than 12 entries in a category, only 6 proceed to the individual final.
- No more than 1 pair or group from each federation, in each category, is allowed to proceed to the individual or all-around final.

2.4 Competition II – Balance and Dynamic Individual Finals (CII)

- The starting order of the competition is made according to the draw of lots carried out in Riesa, on the 7th of July 2015, by the representatives of Acrobatics Technical Committee.
- Seniors, in accordance with FIG/UEG Regulations.
- Juniors, in accordance with FIG/UEG Regulations for Age Group 13-19.
- The competition starts from mark of zero. The pairs or groups with the highest score in each category are declared European Champions in Balance or Dynamic Exercise.

2.5 Competition III – All-Around Final (C III)

- The starting order of the competition is made according to the draw of lots carried out in Riesa, on the 7th of July 2015, by the representatives of Acrobatics Technical Committee.
- Seniors, in accordance with FIG/UEG Regulations.
- Juniors, in accordance with FIG/UEG Regulations for Age Group 13-19.
- This event can be entered by all pairs or groups providing they have taken part in CI.
- Not more than 1 pair or group from each federation, in each category, is allowed to proceed to the all-around finals.
- The total scores from CI and CIII will be used to rank the competitors. The competitors with highest total scores from competitions I and III are declared winners and all-around European Champions.

2.6 Access to the competition area

- The competition area is accessible to members of the various juries, competing gymnasts and their accredited coaches, to the auxiliary personnel of the Jury, to the President of the UEG Medical Commission, to the official doctor, to the team doctors, medical staff and to persons concerned with the apparatus. A team medical person is permitted to accompany the gymnasts and coaches during all Competitions.
- Interpreters may not enter the competition area without permission of the UEG ACRO-TC President.
- The competition area is strictly forbidden to all other persons.
- The use of any kind of electronic devices (video, mobile phones, etc.) is strictly forbidden in the competition area. Please note that, according to the decision of the Executive Committee of the European Union of Gymnastics from January 27th - 28th, 2012, if a mobile phone or any other electronic communication device is used in the field of play during the entire competition of the European Championships, the person concerned (gymnast, coach) will be immediately expelled. The gymnast will not be ranked and will not be authorized to participate in the remaining competitions. If this rule is violated by a coach, all his gymnasts will also be expelled.

2.7 Transferable access cards (TAC) for warm-up hall and competition hall

- Two transferable access cards are allocated to each NF. Such cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the NF's official delegation and appropriate function.

2.8 Award ceremonies

- All award ceremonies will take place after each session of finals. It will be carried out in accordance with the UEG Regulations for Award Ceremonies.
- The medal winners must participate in the medal award ceremony in competition attire.
- On the podium, awards will only be presented to the medal winners as follows:
 - All-Around (C III) Pairs or Groups ranked 1st to 3rd
 - Individual Final (CII) Pairs and Groups ranked 1st to 3rd

2.9 Apparatus supplier

- The apparatus supplier of this edition of the European Championships is SPIETH. The color of the floors is **blue and cream**
 - 1 for competition area
 - 1 for warm up area
 - 2 for training area (one with music)
 - mats for stretching

2.10 Scoring and distribution of results

- **Janusz Dopierala & Partner** will provide the official scoring service and management of the start lists, scores and results.
- The scores of the different exercises will be published on an electronic board indicating the name of the gymnast, the execution, artistry, difficulty and finals scores as well as the penalties.
- The secretary of the competition will provide after each competition through the delegation boxes the following information:
 - List of ranking after Competition I in balance (senior and junior)
 - List of ranking after Competition I in dynamic (senior and junior)
 - List of qualified gymnasts for Competition II (senior and junior)
 - List of qualified gymnasts for Competition III (senior and junior)
 - List of ranking after Competition II in balance (senior and junior)
 - List of ranking after Competition II dynamic (senior and junior)
 - List of ranking after Competition III (senior and junior)
- At the end of the competition all delegations will be provided with a complete set of results.

2.11 Pictorial declaration of exercises

- Delegations are asked to submit 1 copy of each exercise during the accreditation. In the rare circumstance where this is not possible, the absolute deadline to submit the tariff sheet to the OC is Tuesday, 29th September at 10:00, otherwise it is impossible to check all in time.
- Are only accepted tariff sheets of the model published in the Code of Points, in accordance with the instruction rules:
 - showing the page number, the element number and value (computer filled preferentially)
 - drawn the order in which elements will be performed;
 - incomplete or incorrect sheets will be returned to the Head of Delegation or the Team judge;
 - one copy is required;
 - late submission will incur a penalty in accordance with 46.2 FIG Code of Points;
 - Requests from CJP / Difficulty Judges relating to tariff sheets will be posted in a designated place and coaches are required to make themselves available to explain any contentious submissions.

2.12 Tables of conversion

- Difficulty will be calculated in accordance with the FIG Tables of Conversion:

Seniors

- CI – tables of conversion for balance and dynamic in senior exercise
- CII – tables of conversion for balance and dynamic in senior exercise
- CII – tables of conversion for combined in senior exercise

Juniors

- CI – tables of conversion for qualifications 13-19 years in balance and dynamic exercise
- CII – tables of conversion for qualifications 13-19 years in balance and dynamic exercise
- CII – tables of conversion for finals 13-19 years

2.13 New elements

- The FIG TC-ACRO is evaluating new elements during a cycle. The element is regarded as new if it cannot be found in the existing Tables or published bulletins and is not recorded as forbidden.
- Only the elements in the Tables of Difficulty or in the newsletter can be performed for difficulty credit, any other document will not be accepted.

2.14 Competition Attire – Publicity

- Please pay attention to UEG Rules for Advertising & Publicity. Publicity or advertising on the competition attire must be approved by the UEG.
- Please also pay attention to the minimum and maximum dimension of the National Emblems.

2.15 Athletes Measuring

- Immediately following podium training on Tuesday, **September 29th** all gymnasts must present themselves at the Medical Office.
- In the case of obstructive behaviour or non-compliance by the gymnasts, conditions and sanction in accordance with the Article 5 of FIG Technical Regulations 2015 (specific regulations) will be applied.
- Athletes must have their accreditation cards (tags) and passports with them.
- The Head of Delegation and coach have the responsibility to ensure presentation of their competitors for measurement.

2.16 Music

- In order to simplify the management of the music, please send your music only in MP3 format to the following e-mail address: oliver.thielemann@fvg-riesa.de before **September 3rd, 2015**.
The name of each music file has to contain the following information:
Category (11-16 or 12-16)_Event (W2-M2-MX2-W3-M4)_Exercise (B,D,C)_Nation_Number (1 or 2)_NAME).
(Example: SENIOR_W2_C_GER_1_MEIER-SCHULZ.mp3).
The Organizing Committee guarantees the protection and the strict use of your musical creations during this event.
- Upon arrival, the delegation must also deliver music CDs to the Organizing Committee. 1 CD per exercise is requested.
- The following information must be written on each CD:
 - Federation (country abbreviation)
 - Name of gymnasts
 - Category (WP, MP, MXP, WG, MG)
 - Type of Exercise (Balance, Dynamic, Combined)
 - Type of the recording
 - Title of the music
 - The composer(s) of the music used
 - Total time (in minutes and seconds)
- Gymnasts should have an extra copy for each exercise, labeled as listed above, used in the training hall.

2.17 Doping control

- Under the supervision of the UEG, doping controls will be organized by the Organizing Committee during these Europeans Championships in accordance with the valid WADA Doping Control Regulations. The doping controls may take place at any time during the training, podium training or competition times.

Part 3 - The jury

3.1 The jury

CJP and D jury

- The CJP were nominated by the UEG/ACRO-TC:
 - Wieslawa Milewska (POL)
 - Pedro Emidio (POR)
- The D1 judges were nominated by the UEG/ACRO-TC:
 - Tatiana Stepkina (RUS)
 - Juan Leon Prados (ESP)
- The D2 judges will be drawn during the judge meeting on the 29th of September 2015 by the UEG/ACRO-TC, according with the category of the judges.
- The D1 and D2 judges will remain the same throughout the competition.

E and A jury

- The E and A judges' panels will be decided by draw.
- If possible, for competition C II and CIII, only judges from federations without qualified gymnasts are allowed to judge in the E- and A-jury.

3.2 Jury of Appeal

- The Jury of Appeal is composed of 2 members of the UEG Executive Committee (one of them acting as President) and a third person to be designated from the O.C. who was not involved in the decision of the Superior Jury and in the judging process of the apparatus.

Function	Names
President	Farid GAYIBOV
Member	Erik JUHL MOGENSEN
Member	Oliver STEGEMANN

3.3 Superior jury

- The Superior jury is composed of:
 - Carine Charlier – President of Superior Jury
 - Halina Kovalchuk – Expert for difficulty
 - Urszula Wojtkowiak – Expert for difficulty
 - Bernardo Tomás – Expert for artistic score
 - Dimitry Vinnikov – Expert for artistic score
 - Melanie Sanders – Expert for execution score
 - Kerstin Hoffmann – Expert for execution score

3.4 Judges' instruction and draw of lots

- Draw of lots for DJ2 on Tuesday, September 29th, from 10h00 to 11h00;
- Instruction for all judges- on Wednesday, September 30th, from 10h00 to 15h00;
- Draw of lots for E and A jury, before the start of the competition
- According to the FIG/TR, the presence of the judges to the judges' instruction is mandatory.

- Judges are requested to take with them the Artistry and Technical judging forms (30 copies of each form). Failure to bring those copies will result in delegation having to pay the printed price to the OC.
- The judges' instruction will be held in English.
- The judges' oath will be carried out during the judges' meeting by one judge of the host federation (German) and by one judge from one invited federation (English).

3.5 Judges' meetings

- The judges' meetings prior to the competition will take place in the judges' room.

3.6 Inquiries procedure

- Inquiries for difficulty scores are allowed (UEG/TR - Art.6), provided that they are made verbally immediately after the publication of the score or at very latest before the end of the exercise of the following pair or group, for the last pair or group of the session, this limit is one minute after the score is shown on the score board.
- Late verbal inquiries will be rejected. A federation is not allowed to complain against the scores of a pair or group from another federation.
- Inquiry for all other scores (execution, artistic, time, line) are not allowed.
- The inquiry must be confirmed as soon as possible in writing, but within 4 minutes at the latest after the verbal inquiry and requires an agreement of payment of 300€ for the first complaint, 500€ for the second complaint and 1000€ for the third and any further complaints.
- Should the inquiry prove correct and be accepted, this sum will be reimbursed. Every inquiry will be examined by the Superior Jury and a final decision, which may not be appealed, will be taken at the very latest:
 - At the end of the session for the qualifying competitions, the all around competitions.
 - Before the score of the following pair or group is shown for the finals.
- The detailed procedure is laid down in the respective ACRO Code of Points.

3.7 Tie Break Rules

- According to UEG Technical Regulations (art 3.7).

Part 4 - The organization of the event

4.1 Orientation meeting

- The orientation meeting for the Heads of delegation will take place on Tuesday, September 29th, 2015 at 19h00 in the orientation meeting room in the Sport Hall.
- The presence of the participating National Federations at the orientation meeting is compulsory. A maximum of 2 persons per delegation is recommended, including the Head of delegation. Unjustified failure by a federation to attend will result in a sanction of 1000.- Euro.
- At this meeting the OC and the ACRO-TC/UEG will give practical information on the organization and running of the competition.
- Last possibility for the Heads of delegation to hand over the definitive confirmation of the starting order.
- Possible advertising on the gymnasts' competition attire has to be presented.
- The Heads of delegation have to present duly filled in forms for the authorization of submitting inquiries.

4.2 Training information

- A detailed program of the official trainings will be provided to the participating federations.

4.3 Official podium training

- The official podium training will take place during the two days of official training.
- A detailed program of the official podium training will be provided to the participating federations.

4.4 Delegation

- The official maximum size for each Federations is as follow:

<u>Seniors</u>		<u>Juniors</u>	
Athletes	26	Athletes	26
Team Leader	1	Team Leader	1
Coaches	3	Coaches	3
Doctor	1	Doctor	1
Physiotherapist	1	Physiotherapist	1
Judges	2	Judges	2

1 Head of Delegation for Seniors and Juniors

- Gymnasts who do not have a valid FIG License (or the validity of the license is expired) are not allowed to compete. All licenses will be checked by the OC after the nominative inscriptions.

4.5 Accreditation

- In order to accelerate the accreditation procedure, please send in to the Organizing Committee a photo of each delegation member (electronic format) by the deadline of the Nominative Registration (03.09.2015). 10 € will be charged for each photo the OC has to take at the arrival of the delegation.

The specification of the photo should be as follows:

- File format: JPG, JPEG
- File name: NOC_Surname_Firstname (ex: GER_MEIER_Rita.jpg)

- The accreditation is personal, non transferable and compulsory to control access to training, competition hall, functions and official transport. It identifies individuals participating in the Championships and ensures controlled access to each area.
- All participants and officials are required at all times, to wear Accreditation Cards and respect the staff responsible for monitoring entry.
- The address of the accreditation centre is as follows:

COMPETITION VENUE: SACHSEN ARENA
 Am Sportzentrum 5
 01589 Riesa, Germany

- Upon accreditation the Head of Delegation or his representative will have to provide to the organizing committee the following:
 - Hand in tariff sheets for all competitors [only one copy of each exercise is required]. Sheets that are not completed correctly will be returned to the Head of Delegation or delegated team Judge;
 - Check the correct names of their complete delegation;
 - Verify accommodation requirements;
 - Present passports of all competitors and judges for the control of Nationality and age;
 - Present the FIG licenses of the gymnasts;
 - The medical insurance for all the members of the delegation;
 - Prove that they fulfilled their financial obligation to the O.C.
 - The music form and 1 copy of each exercise music. The CD's will be returned to the Heads of Delegation after the gymnasts' last competition. It is recommended that spare CD are brought for safety reasons.
 - The form "Confirmation of the national flag and anthem" together with the national flag of their country (dimension of 100/200 cm) and a CD with the national anthem (clearly marked with the name of the country and the mention "national anthem")
- Accreditation for the Senior and Junior championships is not valid for the EAGC. However it gives access to the delegation seats during EAGC.
- Accreditation for the EAGC is not valid for the Senior and Junior championships. However, it gives access to the delegation seats during the Senior and Junior championships.
- For the accreditation process, only the Head of Delegation (or his representative) is requested to present him/her self at the accreditation centre.
- All participants and officials are required to wear the Accreditation Card at all time. The accreditation is personal, non-transferable and compulsory to have access to the training, warm-up and competition hall.
- The accreditation card is also necessary to pass the security controls.
- If lost, a new accreditation card can be purchase for 150€, with approval from UEG.
- The access in the warm-up hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule.

4.6 Official UEG hotel

Hotel Mercure
 Bahnhofstraße 40
 01587 Riesa Germany

4.7 Other hotels (delegations)

Hotel Wettiner Hof
Hohe Straße 4
01587 Riesa

Hotel Sachsenhof
Hauptstraße 65
01587 Riesa

Hotel Saxonia
Bahnhofstraße 41
01587 Riesa

Hotel Ross
Großenhainer Str. 9
01662 Meißen

ASG Sachsen
Adolph-Kolping-Platz 1
01612 Nünchritz

Zimmervermietung „Steuer“
Hochwasserweg 27
01612 Nünchritz

Gasthof „Zum Lindengarten“
Heidebergstraße 2
01587 Riesa

Jugendherberge „Graslöwen“
Torgauer Straße 33
01616 Strehla

Hotel Ambiente
Torgauer Straße 20
01616 Strehla

Hotel Goldener Hirsch
Hirschplatz 2
04779 Wermsdorf

Gästehaus Faust
Meißner Straße 36
01558 Großenhain

Hotel Kupferberg
Kupferbergstraße 6
01558 Großenhain

Hotel Siebeneichen
Wilsdruffer Straße 35
01662 Meißen

4.8 Meals

- Delegations that book their accommodation through the OC have accommodation, breakfast and final banquet included in their package.
- The OC offers meals at the competition hall each day from September 22nd – October 4th, 2015 :
 - 14€/person and meal
- Meals are served as follows:
 - Breakfast will be available at the hotels.
 - Lunch will be provided at the Sport Hall from 11h00 to 14h00.
 - Dinner will be provided at the Sport Hall from 17h00 to 21h00.
- The Meal forms must be returned to the OC by **July 1st, 2015** with 50% of payment, the remaining 50% of the Meal costs must be paid by **September 3rd, 2015**.
- Extra meal tickets for (14€/person/meal) can be ordered through the OC by **September 28th, 2015**.
- In case of meal cancellations arriving later than **September 3rd, 2015**, no refund claims will be accepted.

4.9 Transportation

- The journey to Riesa will be at each delegation's own expenses. The OC strongly recommends that each federation take cancellation insurance for their transportation.
- Accredited delegations who will stay in one of the official hotels, booked their accommodation through the Organizing Committee and who will return their "Travel Schedule Form – arrival and departure" by **September 28th, 2015** will be provided with a shuttle service from Leipzig or Dresden airport or train and bus stations to the Sport Hall, official hotels, sport hall, and back.
- Federations who did not book their accommodation through the Organizing Committee will not be entitled to use the transportation system and will be responsible for being on time at all events.

4.10 Competition hall

The competition hall is: **SACHSEN ARENA**
Am Sportzentrum 5
01589 Riesa, Germany

- The competition, training and warm-up halls are located in one venue.
- The organizing committee will provide reserved seats for the Heads of Delegation and as well reserved seats for the members of delegation that are not involved in the competition.

4.11 Warm-up and training halls

The competition, training and warm-up halls are located in one venue.

4.12 Delegation boxes

- Delegation Mail Boxes will be set up in the competition hall. All information regarding competition, warm-up, trainings, and notification of meetings, transport, official functions, as well as UEG and OC correspondences will be distributed via the delegation mailboxes.
- A special "Mail Box" authority card will be issued to each Head of Delegation. This card must be shown by the Head of Delegations (or his representative) when collecting all information and results from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected.

4.13 Media/press conferences

- Media representatives (journalists, photographers, TV) must request a media accreditation via the UEG website. (Deadline: **16th of September 2015**)
- The media will be assigned special seating and working conditions.
- During the orientation meeting, you will receive detailed information on a possible press conference.

4.14 Medical Services

- The OC will provide medical and physiotherapist services.
- Any doping is prohibited. A doping control can be requested at any time. Doping control will be made as per the Doping Control Regulations of the FIG and WADA

4.15 Video Recording

- All routines will be recorded on video.
- There will be a possibility to buy a hard drive at the end or after the competition.
- A live streaming will be available on: <http://original.livestream.com/acrogymtv>

4.16 Farewell Party

- The OC will host a farewell party for all Delegation members (provided their accommodation was booked through the OC) at the conclusion of the event on **Sunday, 4th of October** at the Sport hall from 20:00 – 24:00.
- The access to the party will be by credential only.
- The official results as well as the Federation's diplomas will be distributed during the dinner.
- The transportation will be provide from the Sport Hall to the hotels after the competition and from/to hotels to/from Sport Hall for the banquet
- The minimum age for alcohol consumption is 18 years of age. Proper identification, such as passport,

drive license, must be shown as proof of age in order to purchase alcoholic beverages.

- Extra tickets for the banquet (50€/person) can be ordered through the OC by **September 29th, 2015**.
- These tickets for the Farewell Party must be paid to the OC by **October 1st, 2015**.
- Only participants and officials are allowed to participate in the farewell party.

4.17 Insurance

- The host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness or repatriation.
- The FIG Technical Regulations (Section 1, Article 12.10) foresees that all participating Federations are obliged to cover the expenses for all members of their Delegation for the necessary insurance coverage against accidents and illness.
- The Organizing Committee will verify the insurance of all countries at accreditation.
- The LOC will subsequently offer insurance at the Federations' own charge as follows:
 - 1,50 € per person/day
- Athletes without insurance will not be allowed to compete.

4.18 Visa

- Please check immediately with your travel agent or the German Embassy or Consulate in your country, if a visa is required for your travel to Germany.

4.19 Regulations

The 27th European Championships and the 11th European Championships in Acrobatics Gymnastics, Riesa (GER), 2015, will take place under the following regulations;

- FIG and UEG Statutes;
- FIG and UEG Technical Regulation;
- Code of Points 2013-2016 - edition March 2013;
- Acro World Age Group Rules 2013-2016 (13-19 – juniors) – edition May 2013;
- Tables of Difficulty – edition January 2013;
- 2009 UEG Regulations for Advertising and Publicity;
- Official FIG Newsletters;
- 2014 UEG Medical Guidelines;
- 2015 UEG Media Rules;
- FIG Rules for Accreditation – edition 2015;
- 2014 UEG Ceremonies

The members of the UEG/EC/TC will handle unforeseen incidents or events that might occur during these championships.

President UEG/ACRO -TC,
Carine Charlier